

June 2019 BMC Board Agenda

Present: Annie Gaillard, Keith Bellairs, Andrew Higley, Heather Davis, Katrina Razionale, Katharine Arnold, Bruce Kaufman, Emily Hershberger

7:02 called to order

7:00 - Member input

- No members present

7:05 - Review and approve minutes

- Under board names – Andrew, not David
- Annie moves to approve minutes with changes, Katharine approves. Consensus.

7:15 - Policy governance

- Ends Report
 - Discrepancy between non-purchasing of gmo's and percentage – because of tracking. Tons of products that are not non-gmo certified
 - Produce sales – 94% of sales is organic
 - Local – 50 miles vs. 100 miles and/or within Vermont
 - Should we change? Annie proposes, Andrew seconds, consensus
 - Focus on increasing recycling
 - Change “Has the coop performed an energy audit in the last year?” to “When was the last energy audit performed?” Not necessary to do every year
 - What is the timeframe for these measures – Katharine proposes to change ends report to February and measure the calendar year
 - Add single use plastic to comply with the new VT law – single use bags for bulk?
 - How do we learn the intent of the membership
 - Annual meeting
 - Forums
 - Survey
 - Members input the first 5 minutes of the board meeting – can attend entire meeting, unless in executive session. If there's a bigger issue, they can inform ahead of time.
 - Contact info of board members?
 - Improvements could be
 - House parties?
 - More discussion time during annual meeting?
 - Other ways?
 - No money for staff professional development in budget.

- How to define and measure memberships - current, inactive, family, individual,
- Interest in learning exchange again. No organized community outreach
- Organization that makes suggestions around how to make accessibility improvements?
- Donating money to community orgs – sister coop & Child Haven
- Should we have a goal for donations – percentage of profit? Have a budget.
- Consistency around how to define members
- Delete question about public transportation that services the coop
- Delete question about credit union
- Buying practices vs. buying policies
- Develop spreadsheet for reporting – tracking trends. Heather can help with this.

Bylaws

- Done before annual meeting

7:30 - GM report

- Importance of team building
- Coordinating projects – painting, member making curtains
- Update working member program
- New endcap
- Hot breakfast sandwiches – mostly selling out
- \$460 under budget for projects
- Vegan breakfast sandwich
- Training the teenagers
- Employee handbook – Emily will reshare, review and give feedback/approval within 10 days

7:50 – Finances

- Numbers P&L and Balance Sheet documents are preliminary - incomplete information
- Through May
 - Had drop in grocery/bulk/vitamin sales
 - Despite this, gross profit did not drop much because of lowered cost of goods
 - Discounts
 - Payroll down 10% - positions weren't filled
 - Journal entries were not entered
 - Member equity continues to grow
 - Steve would like to do an analysis of the change of cost – is it because the prices have changed or because of increased or decreased volume.

Create Market Basket of Goods – Basics program could be used. Steve wants to know if there's interest. Does a larger coop do this? Neighboring Food Coops? Will address in finance committee.

- Finance Committee is Keith, Steve, and Bruce. Emily would like to be involved.

8:05 - Equal Exchange

- Katharine will write up summary and send along

8:15 - Village Market

- Did we ask them about non-disclosure agreement? Those who signed it are still bound.
- Board should delegate someone to go talk to them. In fall after busy season?

8:30 - Board/staff retreat

- Check-in between staff and board – opportunity for communication
- Buying policies as a topic?
- Discuss Village Market at this? Need more specifics to tackle this?
- Outside facilitator
- When? Doodle poll. Katharine will send out a poll. October
- Where? East Hardwick Grange – Steve is a member and will ask about available dates.
- Who? Collective members?
- Committee for agenda? Will form in July.
- Emily will get feedback from staff re: their priorities

8:45 - Buying policies (? Was this a board thing or staff thing?)

- Focus at retreat
- A big concern for buyers
- Policies vs. practice
- If we change anything it needs to be run by the membership
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8:55 – Announcements

- Crosswalk concerns – flashing lights
- Additional parking – Katharine will ask the Chamber of Commerce
- Board of directors and elected officers are excluded from Worker's Compensation
 - Annie also works here and would need to be covered
 - The vice president, secretary, and treasurer approved to be excluded from worker's compensation.

- Bruce motions for Heather to be elected Secretary, Katrina seconds, all approve

Next meeting will be August 1st, 2019 7-9pm

Adjourn at 8:50pm